



<b>POLICY AND PROCEDURE</b>	
SUBJECT/TITLE:	Environmental Health Nuisance - Securing Compliance Against Tenants/Landowners
APPLICABILITY:	Environmental Health Division
CONTACT PERSON & DIVISION:	Director of Environmental Health
ORIGINAL DATE ADOPTED:	02/01/17
LATEST EFFECTIVE DATE:	02/01/17
REVIEW FREQUENCY:	5 Years
BOARD APPROVAL DATE:	N/A
REFERENCE NUMBER:	500-001-P

**A. PURPOSE**

The purpose of this document is to outline the guidelines and procedures on securing compliance against tenants/landowners in violation of the Canton City Health Code.

**B. POLICY**

These procedures will be implemented by any sanitarian requesting corrective action against a property owner or tenant of a dwelling, multiple dwellings or a commercial building. Assistance in complying with these procedures can be obtained from the Community Services Supervisor or the Director of Environmental Health.

**C. BACKGROUND**

N/A

**D. GLOSSARY OF TERMS**

N/A

**E. PROCEDURES & STANDARD OPERATING GUIDELINES**

The following guidelines and procedures should be followed when a violation of the Canton City Health Code has been committed. All possible situations would be difficult to predict. Therefore, this guidance and procedure document should be interpreted with some flexibility. Variation in the application of these guidelines and procedures should be discussed with the Director of Environmental Health, or other appropriate supervisor.

**1. PREAMBLE**

- a. This document should be referenced once an initial inspection has been completed by the sanitarian and where the sanitarian is ready to place the offending party in violation of the Canton City Health Code.

**2. OVERALL ENFORCEMENT STEP**

- a. After the sanitarian has inspected the property, he/she is now ready to complete orders to secure compliance with the Health Code. The following guidelines should be used when writing those orders:

For junk, trash, rubbish and miscellaneous debris that is contained in an area no large than 3 foot by 5 foot	Five (5) working days.
For junk, trash, rubbish and miscellaneous debris that is contained in an area larger than 3 foot by 5 foot	Seven (7) working days.
For garbage materials that are contained in an area no larger than 3 foot by 5 foot	Three (3) working days.



For garbage materials that are contained in an area larger than 3 foot by 5 foot	Five (5) working days.
For dog waste causing foul/offensive odors, or large accumulation without odors	Three (3) working days.
For high weeds	Three (3) working days.
For any materials that are openly dumped on vacant/occupied property. (i.e. tires, garbage, junk, trash)	Five (5) working days.
For housing sanitation situations where children are involved. This could include accumulation of any materials listed above or below where the health and welfare of the children are at risk	Seven (7) working days. Please note: A referral to children services is to be made as prescribed by law.
For housing sanitation situations where children are not involved. This could include the accumulation of any material listed above in the home where the health and welfare of the residents and neighbors is at risk	Fifteen (15) working days.
For insect infestations	<ul style="list-style-type: none"> <li>• Five (5) working days to submit a plan of abatement</li> <li>• Thirty (30) days to show an improvement.</li> </ul>
For rodent infestations	<ul style="list-style-type: none"> <li>• Five (5) working days to submit a plan of abatement</li> <li>• Thirty (30) days to show an improvement.</li> </ul>

### 3. DOCUMENTATION

- All pictures, correspondence, activities and samples must be up to date and complete. All items will be on place on file per the Department Retention Policy.

### F. CITATIONS & REFERENCES

Sections 201.02, 203.09, 203.10, 203.11, 203.12, 221.01, Canton City Health Code

Ohio Revised Code, Sections 3707.01, 3707.03, 3707.48

### G. CONTRIBUTORS

The following staff contributed to the authorship of this document:

- Mark Adams, Director of Environmental Health

### H. APPENDICES & ATTACHMENTS

N/A

### I. REFERENCE FORMS

N/A.

### J. REVISION & REVIEW HISTORY

Revision Date	Review Date	Author	Notes



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Environmental Health  
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## **K. APPROVAL**

This document has been approved in accordance with the “800-001-P Standards for Writing and Approving PPSOGFs” procedure as of the effective date listed above.